

**BY ORDER OF THE COMMANDER
30TH SPACE WING**

**AIR FORCE MANUAL 23-110,
VOLUME 2, PT 2, CH 22**



**30TH SPACE WING
Supplement 1
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Supply

EQUIPMENT MANAGEMENT

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AFMAN 23-110, Volume 2, Part 2, Chapter 22, 1 February 1998, is supplemented as follows:

The Paperwork Reduction Act of 1974 as amended in 1996 and AFI 37-160, Volume 8, *The Air Force Publications and Forms Management—Developing and Processing Forms*, affects this publication.

SUMMARY OF REVISIONS

The revision of this publication is to meet the format standards required by the Air Force. No content material has changed. Some required format changes have been made to allow for the conversion process.

SECTION A

22.12. Process all equipment transactions within 15 workdays unless specifically stated elsewhere in AFMAN 23-110, USAF Supply Manual, or AFM 67-1, *Basic Air Force Supply Procedures*.

SECTION B

22.20.6. NOTE: The AF Form 600, Equipment Control Register, Log will be maintained on a microcomputer.

22.21.2. A list of technical advisors and telephone extensions will be maintained by function, name, and phone number.

22.24.2.1.1. NOTE: The AF Form 600 Log will be maintained on a microcomputer.

22.24.3. NOTE: The AF Form 600 Log will be maintained on a microcomputer.

22.24.5. Demand Processing will process all EMC-1 items using Activity Code "P".

22.24.5. NOTE: AF Form 600 will not be used as a central register for Activity Code "P" requests.

22.24.7. The AF Form 600 Log will be maintained on a microcomputer.

SECTION C

22.27.1.2.1. 30 SW Form 604, Designation of Property Custodian, will be used to designate primary and alternate equipment custodians.

SECTION E

22.45.6.1. The Customer Service supervisor has been delegated the authority to sign FEC output documents during the Materiel Management Flight Manager's absence.

22.46.2.1.3. Approving officials' signatures are required on equipment identity change documents (TRIC FER). The Project Manager has delegated the responsibility of approving equipment identity changes to the Materiel Management Flight. Approving officials will be appointed in writing.

SECTION F

22.51.2.2. The Customer Service supervisor has been delegated the authority to sign FME/FED output documents during the Materiel Management Flight Manager's absence.

SECTION G

22.57.2. After corrections have been made the report will be deleted.

SECTION L

22.203.2.1.1. Materiel Management Flight personnel will act as inspectors. Appointment will be in writing.

22.203.2.1.3. Signatures are required on SPRAM identity change documents.

Attachment A1

**NOTE 4B. OFF-BASE CUSTODIANS HAVE 30 WORKDAYS TO RETURN THE SIGNED CA/
CRL.**

Attachment B3

AB3.3. The AF Form 600 Log will be maintained on a microcomputer.

Attachment C1

AC1.2.3. A QLP/SURGE generated listing of custodians will be maintained.

Attachment E13

AE13.1.3. Signature of approving official is required.

PAUL W. CURTIS, Colonel, USAF
Commander, 30th Logistics Group